

Officer Non Key Executive Decision

Relevant Chief Officer (Decision Maker):	Steve Thompson, Director of Resources
Relevant Cabinet Member (for consultation purposes):	Councillor Simon Blackburn, Leader of the Council
Report Author (Officer name and title):	Jenna Douthwaite, Contracts Officer
Implementation Date of Decision:	20 October 2017

PROVISION OF PERSONAL PROTECTIVE EQUIPMENT AND SAFETY FOOTWEAR

1.0 Purpose of the report:

1.1 To confirm the outcome of the recent tender exercise undertaken for the provision of personal protective equipment (lot 1) and safety footwear (lot 2).

2.0 Recommendation(s):

2.1 To approve the appointment of Key Engineering and Hygiene Supplies Ltd (Preston) for the provision of personal protective equipment and safety footwear.

3.0 Reasons for recommendation(s):

3.1 Key Engineering and Hygiene Supplies Ltd provided the most economically advantageous tender for both personal protective equipment and safety footwear and it is therefore our intention to enter into a formal agreement with them.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council's approved budget? Yes

3.3 Other alternative options to be considered:

The option of undertaking a call-off from a national framework was considered, however, this would have excluded bids from local suppliers, so was not pursued.

4.0 Council Priority:

4.1 The relevant Council Priority is

“Organisational Resilience: Ensuring the efficient and effective running of the organisation to enable us to deliver quality services”

5.0 Background Information:

5.1 This is a recurrent procurement requirement. The contract will provide on-going provision of personal protective equipment and safety footwear.

5.2 A formal tendering exercise was undertaken in two lots between August and October 2017, in order to select a supplier to undertake provision of personal protective equipment and safety footwear for 2 years, with the option to extend for a further 1 plus 1 year.

5.3 The Council conducted a 2 stage OJEU tender via the electronic tendering portal, The Chest. At stage one, 108 companies registered an interest with 27 submitting a response. After evaluation, 7 suppliers were shortlisted and invited to submit a tender for both lots.

5.4 Six tender submissions were received from:

Arco Ltd (Hull)
CMT Equipment Ltd (Kent)
James Boylan Safety (NI) Ltd (t/a JBS Group) (Cumbria)
Key Engineering and Hygiene Supplies Ltd (Preston)
Romar Innovate (Cumbria)
Selectequip Ltd (Staffordshire)

5.5 Does the information submitted include any exempt information? No

5.6 List of Appendices:

None.

6.0 Legal considerations:

6.1 The process was undertaken in line with Public Contract Regulations 2015 and is in line with the Council’s Contract Procedure Rules. Authority has been sought from the Head of Procurement. The Council will enter into contracts with Key Engineering and Hygiene Supplies Ltd.

7.0 Human Resources considerations:

7.1 None.

8.0 Equalities considerations:

8.1 None.

9.0 Financial considerations:

9.1 The cost of the goods will be met within existing budget.

10.0 Risk management considerations:

10.1 None.

11.0 Ethical considerations:

11.1 The preferred supplier will sign the Council's Supplier Charter.

12.0 Internal/ External Consultation undertaken:

12.1 Blackpool Council staff from community and environmental were involved in the evaluation process.

13.0 Decision of Chief Officer:

13.1 To approve the appointment of Key Engineering and Hygiene Services Ltd.

14.0 Reasons for the Decision of the Chief Officer:

14.1 Key Engineering and Hygiene Services Ltd have provided the most economically advantageous tenders.